



School of Geography, Archaeology  
& Irish Studies  
University of Galway

## Department of Archaeology

### Visiting Student Handbook



## Archaeology for Visiting Students

2023-2024

Welcome to the University of Galway!

# DEPARTMENT OF ARCHAEOLOGY

## Visiting Student Handbook 2023/2024

**Visiting Student Liaison: Dr. Carleton Jones**

[carleton.jones@universityofgalway.ie](mailto:carleton.jones@universityofgalway.ie)

Office: ARC209

**Dr. Carleton Jones** will deal with general visiting student queries during the year, for course-specific questions please contact the course co-ordinator for the relevant course (listed in the Year Course Handbooks). Our secretary, Fiona Mc Inerney may be contacted at [fiona.mcinerney@universityofgalway.ie](mailto:fiona.mcinerney@universityofgalway.ie). Her office hours are 9am to 1pm (Room ARC217).

This booklet contains a summary of the Semester 1 & 2 Archaeology modules which are open to Visiting / Erasmus students. For detailed descriptions/course syllabi of each of the courses (content, assessment type, etc.), you need to refer to the relevant Year Handbook (1<sup>st</sup> Year, 2<sup>nd</sup> Year, or 3<sup>rd</sup> Year). PDFs of these handbooks are available on the Archaeology Dept web page.

We are ready to help you out, so contact us with any questions you may have.

### Table of Contents

Semester One.....	3
Semester Two .....	4
Important Message: Student Attendance and Engagement.....	5
Medical Absences .....	5
Policy on Recording in lectures.....	5
Submission of Assignments and Plagiarism Policy .....	5
Penalties for Late Submission of Assignments .....	6

# Archaeology Modules

## Open to Visiting Students in 2023/2024

The course weighting for all semester one & two modules is 5 ECTS.

### ***Semester One***

#### First Year Modules

AR113 Prehistoric Ireland and Europe (5 ECTS)

AR1104 Material Culture & Museums (5 ECTS)

Note: as you are not a 1<sup>st</sup> Yr student in your home university, make sure your home university will give you credit for a University of Galway 1<sup>st</sup> Yr course if you want to take one.

#### Second Year Modules

AR2102 People, Ritual & Death: Life in Early Prehistoric Europe (5 ECTS)

AR246 Castles, Colonists & Crannógs 1100-1350 (5 ECTS)

TI254 Space, Place and the Irish Landscape (5 ECTS)

#### Third Year Modules

AR338 Explaining Pre-history – Current Research Trends (5 ECTS)

AR343 Public Archaeology (5 ECTS)

AR3100 Metal, Warfare, and Chiefdoms - The Bronze Age Roots of European Civilization (5 ECTS)

**NOTE: for detailed descriptions/course syllabi of each of the courses (content, assessment type, etc.), you need to refer to the relevant Year Handbook (1<sup>st</sup> Year, 2<sup>nd</sup> Year, or 3<sup>rd</sup> Year). PDFs of these handbooks are available on the Archaeology Dept web page.**

**Once you are enrolled on a course, in the event of any changes during the academic year, you will be notified through Blackboard, so please log on to Blackboard on a regular basis.**

## **Semester Two**

### First Year Modules

- AR1105      Medieval Ireland & Europe (5 ECTS)
- AR1102      Recording Monuments in the Landscape (5 ECTS)

Note: as you are not a 1<sup>st</sup> Yr student in your home university, make sure your home university will give you credit for a University of Galway 1<sup>st</sup> Yr course if you want to take one.

### Second Year Modules

- AR236      Interpretation in Archaeology (5 ECTS)
- AR245      Archaeology in Practice (5 ECTS)
- AR2103      Archaeology and Irish Identity (5 ECTS)

### Third Year Modules

- AR332      The Development of the Castle in Medieval Europe (5 ECTS)
- AR347      Palaeoecology – Reconstructing Past Environments (5 ECTS)

**NOTE: for detailed descriptions/course syllabi of each of the courses (content, assessment type, etc.), you need to refer to the relevant Year Handbook (1<sup>st</sup> Year, 2<sup>nd</sup> Year, or 3<sup>rd</sup> Year). PDFs of these handbooks are available on the Archaeology Dept web page.**

**Once you are enrolled on a course, in the event of any changes during the academic year, you will be notified through Blackboard, so please log on to Blackboard on a regular basis.**

## ***Important Message: Student Attendance and Engagement***

The Department of Archaeology monitors student attendance. If you fail to attend regularly at class, you may not be permitted to take examinations and assessments.

*Please read the following general principles set out by this university regarding your attendance at lectures and engagement with your studies*

‘Attendance is not optional, but **an obligatory requirement**. Non-attendance may be considered *de facto* withdrawal from a course and students may be unable to proceed to examination or subsequent registration’.

‘Enrolment on a full-time programme means a commitment to 40-50 hours of total student effort per week throughout all the weeks of each semester.

- The scheduled classes (lectures, tutorials, field classes) are only one component of the total effort that is required in order to succeed.
- Assessments and assigned coursework are designed on the basis that students are undertaking the full effort required and are not just based on material covered in scheduled class time alone.
- Students should make sure that they timetable in their own diaries adequate time for study, reading, coursework and revision across the semester. Success at university level is not possible through cramming at the last minute’.

## ***Medical Absences***

When absence is due to an illness, a medical certificate should be submitted as soon as possible to Ms. Catherine Mc Curry in the College of Arts, Social Sciences and Celtic Studies, Room 218A, Arts Millennium Building (first floor).

## ***Policy on Recording in lectures***

Voice or video recording of lectures is prohibited. A student who is registered with the Disability Service may be permitted to record a lecture if it is deemed that they require the facility to do so. Should this be the case, please speak with your lecturer prior to the commencement of the lecture.

## ***Submission of Assignments and Plagiarism Policy***

### **Declaration of Authorship**

All work submitted to the Department of Archaeology should have the following anti-plagiarism statement printed clearly on the Title Page:

**I hereby declare that this submission is entirely my own work, in my own words, and that all sources used in researching it are fully acknowledged and all quotations properly identified.**

Note: this statement of authorship is a solemn declaration that you have observed the rules around plagiarism and academic integrity generally as set out by the University (see: <https://libguides.library.nuigalway.ie/Plagiarism>), and that the work presented is your own. The Department will spot-check by oral exam cases of suspected plagiarism or suspected use of artificial intelligence to generate assignments.

### ***Penalties for Late Submission of Assignments***

It is Department policy that penalties will be applied to all assignments which are submitted after the appropriate deadline date. A deduction of 5% will be applied for the first day late and 1% for every working day thereafter. The penalties will not apply in cases where a medical certificate is submitted or in certain extenuating circumstances e.g. bereavement.